

# MAKE SURE YOUR ADDRESS IS VISIBLE

In the event of an emergency, every second counts. An addressing system allows Emergency Services; fire, police, and ambulance to find your house or business without delay. It also improves rural routing or wayfinding for residents, businesses, mail delivery, and supports phone and utility services.

It is your responsibility to make sure your address is visible from public roadways. By following these general guidelines on civic and rural addressing, you can make sure your address is always clearly visible in accordance with the MD of Taber **Addressing Bylaw No 1982**.

For additional information please contact Administration at 403-223-3541 or visit [mdtaber.ab.ca/p/addressing](http://mdtaber.ab.ca/p/addressing)

## ROLES AND RESPONSIBILITIES

- ✓ **ASSIGNMENTS:** Addressing assignments (both civic and rural) are at the sole discretion of the MD of Taber. Rural addresses will be assigned to a property once a primary access is permanently established and to properties with permanent buildings or structures that facilitate places of residence and or work.
- ✓ **HAMLETS & SUBDIVISIONS:** All residences and businesses must display clear numbers that identify the address facing the appropriate roadway.
- ✓ **HOW TO ORDER A SIGN:** To order a RURAL address sign for your property call Administration at 403-223-3541 or submit a Service Request Online.
- ✓ **COSTS:** The MD of Taber is responsible for all costs associated with the first INITIAL sign. If a sign needs replacing, the property owner is responsible for the cost of replacement signage. Installation cost is covered by the MD of Taber.
- ✓ **INSTALLATION:** The MD of Taber is responsible for installing all rural addressing signs including replacements.
- ✓ **MAINTENANCE:** It is your responsibility to maintain address signage including trimming back bushes, trees and weeds.
- ✓ **REPLACEMENTS:** If a sign becomes lost or damaged the property owner is responsible for the cost of the replacement. To order a replacement call Administration at 403-223-3541 or submit a Service Request Online.



## ADDRESSING GUIDELINE

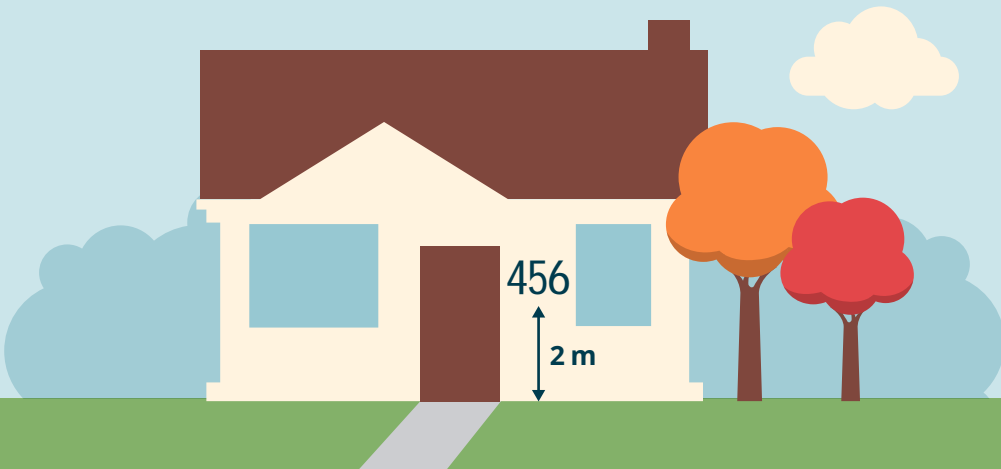
A GUIDE TO EFFECTIVE ADDRESSING.

A blue rectangular sign with rounded corners mounted on a silver post. The sign displays the number '123456' in large white digits on the top line and 'RGE RD 123' in white text on the bottom line. In the background, there is a yellow house with a brown roof and a brown door, with the number '456' on the wall. There are also some trees and a green lawn.

123456  
RGE RD 123

# CIVIC ADDRESSING

**Civic Address** means an address assigned to property within a hamlet or subdivision that is associated with unique road naming conventions other than Township Road, Range Road, Highway, or Hays Road. Civic addresses are made up of an address number that is to be associated with the public roadway from which the property is addressed by the Municipal District. Address numbers are to be installed on the structure or building that is facing the associated roadway /road name from which it is addressed.



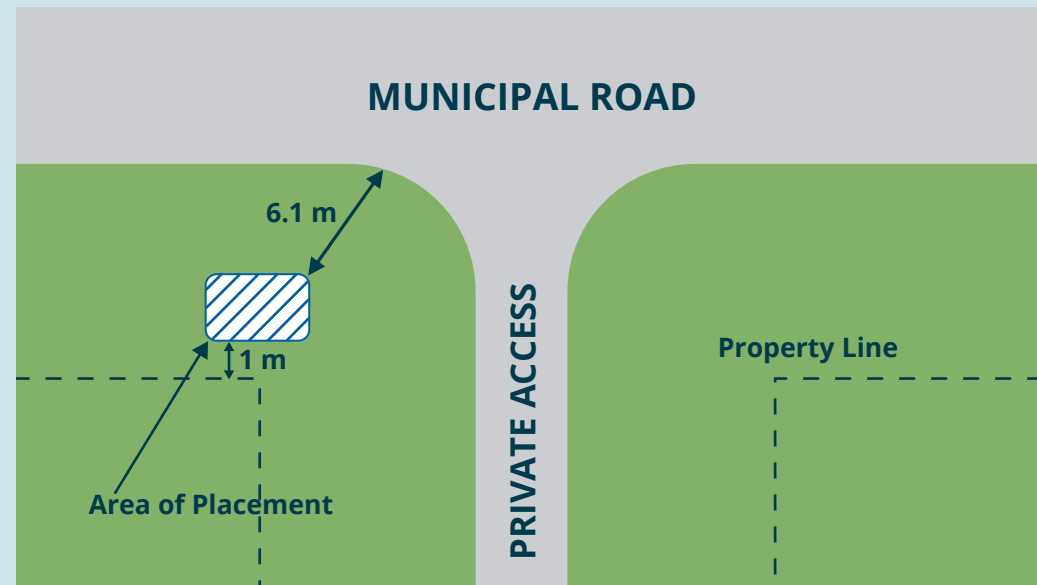
## SIGNAGE FOR HAMLETS AND SUBDIVISIONS

Signs shall be placed on the front of the building, either directly mounted to the building or on a post, in a conspicuous place facing the street/street name of the address. The sign shall be no lower than 2 m (6.6 ft) from ground level (measured from bottom of sign) and no higher than the first story of the building (measured from top of sign). Address numbers should be reflective or contrasting in colour and have a minimum height of 4 inches to be large enough to be seen clearly from the roadway.



# RURAL ADDRESSING

**Rural Address** means an address assigned to property that is outside of a hamlet or subdivision that is associated with road naming conventions that include Township Road, Range Road, Highway, or Hays Road. Rural Addresses are made of a combination of a 5 or 6 digit number and road name in accordance with the Alberta Municipal Affairs Addressing Project - Addressing Guidelines. Multiple addresses sharing a common approach may require unique addressing in which a unit letter is assigned for example 100004C RGE RD 144.



## INSTALLATION SPECIFICATIONS

Signs shall be placed within 6.1 m (20 ft) on either side of the shoulder of the private access and located 1 m (3.3 ft) from the property line either within the property boundary or within the road-right-of-way boundary. The sign shall be installed no lower than 1 m (3.3 ft) from the top of the road allowance (measured from bottom of sign) and no higher than 2 m (6.6 ft) from the top of the road allowance (measured from top of sign).