

MUNICIPAL DISTRICT OF TABER



Nomination Information Package

for the Offices of Councillor



Nomination Information Package

GENERAL INFORMATION MD OF TABER

2021 Election

This booklet is published as a service to prospective candidates and is not inclusive of all information related to each office, election procedure, and legislation. Each candidate is responsible to comply with all applicable acts, regulations, and bylaws.

Resources for candidates may be obtained from:

Alberta Municipal Affairs

Municipal Services Branch
17th Floor, Commerce
Place 10155-102 Street
Edmonton, Alberta T5J 4L4

Online: www.municipalaffairs.alberta.ca
Telephone: 780-427-2732
Toll Free: 310-0000 (in Alberta only)
Fax: 780-422-1419

Alberta Queen's Printer

Copies of the *Local Authorities Election Act, RSA, 2000, c. L-21* and the *Municipal Government Act, RSA, 2000, c. M-26* can be obtained from the Alberta Queen's Printer.

Main Floor, Park Plaza
10611-98 Ave
Edmonton, AB T5K 2P7

Online: www.qp.alberta.ca
Telephone: 780-427-2711
Toll Free: 310-0000 (in Alberta only)

The Municipal District of Taber does not assume responsibility for any candidate's failure to comply with any requirement of election procedures or legislation.



Nomination Information Package

Nominations for Councillor will be accepted by the Returning Officer from Monday, January 4 until 12 noon on Monday, September 20, 2021. Prospective candidates filing their nominations must schedule with the Returning Officer.

Sherry Crombez,
Returning Officer
scrombez@mdtaber.ab.ca
403-892-4870

Form of Nomination

Nominations must be completed on the prescribed Form 4, Nomination Paper and Candidate's Acceptance and Form 5, Candidate Information. In accordance with section 27(2) of the *Local Authorities Election Act*, nominations must be signed by a minimum of 5 eligible electors.

Written Acceptance

Form 4 contains a candidate's written acceptance. In order to complete this candidate acceptance, you must be familiar with the following sections of the *Local Authorities Election Act*:

- Section 21 - Qualification of candidates
- Section 22 - Ineligibility
- Section 23 - Ineligibility for nomination
- Section 27 - Form of nomination
- Section 47 - Eligibility to vote
- Section 68.1 - Option for Official agent
- Section 151 - Offence
- Part 5.1 - Election Finances and Contributions

Nomination Dates:

Nominations Open: Monday, January 4, 2021
Nominations Close: Monday, September 20, 2021
12:00 Noon

Location: Municipal Office,
4900B 50th Street
Taber, AB T1G 1T2

- Form 4, Nomination Paper and Candidate's Acceptance completed
- Minimum of 5 signatures from eligible electors in the Municipal District of Taber
- Form 4 is commissioned by the Returning Officer or a Commissioner for Oaths
- Form 5, Candidate Information completed

Disclosure



Nomination Information Package

The written acceptance requires the completion of an affidavit that swears or affirms:

- That you are eligible to be elected under sections 21 and 47 of the *Local Authorities Election Act*; and
- That you are not otherwise disqualified under sections 22 or 23 of the *Local Authorities Election Act*; and
- That you will accept the office if elected; and
- That you have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151, and Part 5.1 of the *Local Authorities Election Act* and understand their contents; and
- That you will provide name and contact information of your official agent (if applicable); and
- That you will read and abide by the municipality's code of conduct if elected (if applicable); and
- That the electors who have signed the nomination paper are eligible to vote in accordance with the *Local Authorities Election Act*.

This acceptance also requires you to state the name of your official agent if you have chosen to appoint one, and provide your name as it should appear on the ballot. This name may include nicknames, however, titles are not permitted (Dr., Mrs., Mr. etc).

The signature of the candidate must be witnessed by the Returning Officer or a Commissioner for Oaths.

Candidate Information:

Form 5 requires you to provide the following information:

- Your full name and address
- Address of where your candidate records are maintained
- Name(s) and address(es) of financial institutions where your campaign contributions will be deposited (if applicable)
- Name(s) of signing authorities for each depository listed above (if applicable)

Where there is any change in the above mentioned information, you must notify the Returning Officer in writing within 48 hour of such changes by submitting a completed information form.



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In accordance with section 147.3 of the *local Authorities Election Act* you are required to open a campaign account at a financial institution in your name or your election campaign's name for the purposes of the election campaign when you file your nomination papers *or* as soon as possible after the total amount of contributions you receive first exceeds \$1000 in the aggregate.

Candidate Withdrawal

You can withdraw your candidacy anytime during the nomination period.

If at the close of nominations, there are more candidates for any particular office, you may withdraw within 24 hours of the close of the nomination period. Provided there are more candidates than any particular office, the deadline for candidate withdrawal for the 2021 election is therefore Tuesday, September 21, 2021 at 12 noon. If at any time after the close of the nomination period, the number of candidates remaining does not exceed the number of vacancies to be filled, the returning officer shall refuse to accept further withdrawals and your name will appear on the ballot.

A notice of withdrawal must be submitted in person, in writing, to the Returning Officer at:

4900B - 50th Street
Taber, Alberta

Withdrawal notices received by way of facsimile, email or phone will **NOT** be accepted.

For complete information see sections 32 and 34 of the *local Authorities Election Act*.

Minimum Number of Electors

It is recommended that prospective candidates obtain signatures from more than the required five (5) electors to ensure that the candidate's nomination will not be adversely affected if a signatory is not eligible.

An elector is defined as a person who is at least 18 years old, is a Canadian citizen, and whose place of residence is located in the MD of Taber (within the division's boundaries) on election day.

An additional form is provided for candidates who wish to collect supplementary signatures.

Acceptance of Nomination Papers

The returning officer will not accept a nomination paper that is:

- incomplete;
- not signed by at least 5 electors;
- that is not sworn or affirmed by the person nominated;

Supplementary signatures may be collected and documented on the supplementary sheet provided.



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SUPPLEMENTARY SIGNATURES

Candidate's Surname

Candidate's Given Name

<i>Printed Name of Elector</i>	<i>Complete Address</i> <small>(Street Address or Legal Land Description) and</small>	<i>Signature of Elector</i>

****It is an offence to sign a false affidavit or a form that contains a false statement.****

Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
(Sections 12, 21, 22, 23, 27, 28, 47,
68.1, 151, Part 5.1)
Education Act (Sections 4(4), 74)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

Bryan Badura, Director of Corp. Services 403-634-4131
Title of the Responsible Official Business Phone Number

LOCAL JURISDICTION: Municipal District of Taber, PROVINCE OF ALBERTA

We the undersigned electors of _____, nominate
Name of Local Jurisdiction and Ward (if applicable)

_____ of
Candidate Surname Given Names

_____ as a candidate at the election
Complete Address and Postal Code

About to be held for the office of _____
Office Nominated for

of _____
Name of Local Jurisdiction

Signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable). If a city or a board of trustees under the *Education Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

Candidate's Acceptance

I, the above named candidate, solemnly swear (affirm)

THAT I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office;

THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;

THAT I will accept the office if elected;

THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents;

THAT I am appointing

Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent (if applicable)

as my official agent;

THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and

THAT the electors who have signed this nomination paper are eligible to vote in accordance with the Local Authorities Election Act and the Education Act and resident in the local jurisdiction on the date of signing the nomination.

Print name as it should appear on the ballot

Candidate Surname

Given Names (may include nicknames, but not titles, i.e., Mr., Ms., Dr.)

SWORN (AFFIRMED) before me

at the _____ of _____

in the Province of Alberta,

this _____ day of _____, 20_____



Candidate's Signature

Commissioner of Oaths Stamp

Signature of Returning Officer or Commissioner for Oaths or Notary
Public in and for Alberta
(Also include printed or stamped name and expiry date)

RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT
CONTAINS A FALSE STATEMENT**

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

Bryan Badura, Director of Corp. Services

Title of the Responsible Official

403-634-4131

Business Phone Number

Candidate's Full Name _____

Candidate's Address and Postal Code _____

Address of place(s) where candidate records are maintained _____

Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable)

Name(s) of signing authorities for each depository listed above (if applicable)

Where there is any change in the abovementioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.